



Epping Forest Schools Partnership Trust

Held on Wednesday 24th April 2019 at 6.00pm
at Theydon Bois Primary, Theydon Bois

MINUTES of the ANNUAL GENERAL MEETING

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| | Tim Elbourne | Member |
| | David Kennedy | Member |
| * | Peter Nicholson | Member |
| * | Lynne Reed | Member |
| * | Lee Batson | Trustee |
| * | Lesley Duffin | Trustee |
| * | Brenda Jarvis | Trustee |
| | Gillea Rossetti | Trustee |
| * | Sue Sunderland | Trustee |
| * | Dee Wood | Trustee |
| | James Wood | Trustee |
| * | Peter Tidmarsh | Trustee/CEO |
| * | Elisabeth Nunn | Clerk to Trustees |

* indicates attendance

(The meeting started at 6.18pm.)

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| 1 | Welcome and Introduction The Clerk welcomed the Members and the Trustees to the first Annual General Meeting of the Epping Forest Schools Partnership Trust. |
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| 2 | Apologies and quorum; declarations of interests There were apologies for absence from Mr Kennedy and Mr Wood. The Clerk had received notification from Mr Kennedy that he wished to appoint Mr Tidmarsh as his proxy to attend, speak and vote on his behalf at the meeting. Rev Elbourne apologised for his absence as there had been some confusion over the start time. He attended the Governors' briefing which followed the AGM. |
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| 3 To appoint a Chair | It was noted that Article 25 states that the Chair of the Trustees, if present, should preside as Chair of the meeting. Rev Batson therefore took the Chair. |
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| 4 To approve the Minutes of the previous Members Meeting on 16th April 2018 | The Minutes of the previous meeting of Members on April 16 th 2018 were approved. There were no matters arising other than those which appear elsewhere on the agenda. |
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| 5 Ordinary Resolution: To receive the Annual Report and Accounts for the period ending August 31st 2018 | The audited Annual Report and Accounts for the period ending August 31 st 2018 had been received and were accepted. |
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| 6 Ordinary Resolution: To consider the reappointment of Haslers as the Company Auditors | Members were reminded that they had previously approved the appointment of Haslers as the Company Auditors for a three-year period ending August 2021. |
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| 7 Special Resolution: To consider any changes to the Articles of Association | There were no changes made. |
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| 8 Special Resolution: To consider any changes to the Master Funding Agreement | There were no changes made. |
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| 9 Ordinary Resolution: To consider the appointment/retirement of Members | There was nothing to consider. |
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| 10 To discuss any business which the Trustees have asked the Members to consider | There was none. |
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| 11 | To note the attendance of Trustees at meetings since April 2018 Members noted the Trustees' attendance at meetings over the past 12 months. |
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| 12 | Any Other Business Members congratulated the Trustees and the CEO on the successful setting up of the MAT over the past year. They thanked the Trustees for their hard work and commitment and were pleased to receive the Board Minutes which allowed them to monitor the Trust's business from a distance. |
| | The meeting ended at 6.28pm. |