



# Epping Forest Schools Partnership Trust

Held on Monday 16<sup>th</sup> April 2018 at 6.00pm  
at Limes Farm Infant School

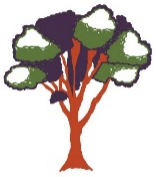
## MINUTES of the Members Meeting

|   | <u>Members</u>  |   | <u>Observers/Advisers</u>              |
|---|-----------------|---|--|
|   | Tim Elbourne    | * | Peter Tidmarsh (CEO)                   |
| * | Peter Nicholson | * | Sharon Freeman (Finance Lead)          |
| * | Lynne Reed      | * | Philip Cranwell (Cranwell Consultancy) |
| * | David Kennedy   | * | Elisabeth Nunn (Clerk)                 |

\* indicates attendance

(The meeting started at 6.15pm)

|          |   | <u>ACTION</u> |
|----------|---|---------------|
| <b>1</b> | <b>Apologies (and reasons for absence)</b><br>No apologies were received from Mr Elbourne. The Clerk led the meeting until the Members formally appointed a Chair.  |               |
| <b>2</b> | <b>Any Other Urgent Business Requests for an end of meeting consideration</b><br>There were none.   |               |
| <b>3</b> | <b>Appointment of Chair</b><br>Mr Kennedy was appointed as Chair.   |               |
| <b>4</b> | <b>Appointment of further Members</b><br>It was noted that the Members, under Article 15A, may appoint further Members by special resolution. However, it was agreed that no further Members are to be appointed. |               |



|   |   | <u>ACTION</u>   |
|---|---|---|
| 5 | <p><b>Appointment of Trustees</b><br/>It was noted that the Members may, under Article 50, appoint up to seven Trustees.</p> <p>The Members appointed the following nominees as Trustees for a four-year period ending 6<sup>th</sup> March 2022:<br/>Dee Wood<br/>Lesley Duffin<br/>Brenda Jarvis<br/>James Wood<br/>Gillea Rossetti</p> <p>The Members also noted that under Article 50AA, the Chelmsford Diocese Education Trust has appointed the following Trustees:<br/>Susan Sunderland<br/>Rev Lee Batson</p> <p>It was also noted that the CEO, Peter Tidmarsh, is to be appointed as a Diocesan Trustee and that this is expected to be formalised during the week commencing April 23<sup>rd</sup> 2018.</p>   |   |
| 6 | <p><b>Date of Annual General Meeting</b><br/>It was noted that the Academy Trust is required to have an Annual General Meeting within 18 months of incorporation (article 19). Members and Trustees will be invited in writing 14 days beforehand.</p> <p>It was agreed that the meeting will be held on <b>Wednesday January 23<sup>rd</sup> 2019 at 4.00pm</b>. The venue is to be agreed. Members will receive the first set of audited accounts at the meeting and a general update from the CEO. It was also agreed that the Clerk will present the Members with details of the Trustees’ attendance at meetings.</p> <p>Members took this opportunity to wish the Trustees and all members of staff working in the MAT’s schools well for the future.</p> | <p>CEO to give general update</p> <p>Clerk to present Members with Trustees’ attendance details</p> |
|   | The meeting ended at 6.20pm.  |   |